

DISTANCE LEARNING OPTIONS



WEBINARS & ONLINE TRAINING

Edvance has worked to make a number of learning platforms available that will provide online face-to-face delivery with our tutors through (depending on learners' technology requirements) either Google Hangouts Meet or Zoom. All learners will be given support to engage with the technology but must be able to be contactable by phone and have a connection to the internet.

Benefits of online training with Edvance:

- Continued productivity
- Engaged employees
- Maintaining routine

Edvance can offer:

FREE online training

Workplace literacy and numeracy to suit your company (can be free for eligible learners).

Webinars

A short series of training sessions delivered via Zoom or Google Hangouts for your staff.

Online training schemes and programmes:

- Making Cents financial literacy programme
- Module 1 of New Zealand Certificate in Business (Level 3) (Introduction to Team Leadership)
- Essential training for Health and Safety Representatives including Unit Standard 29315 and/or 497

Online training can be contextualised to your workplace and have a focus on:



WORKPLACE COMMUNICATION

e.g. Listening and speaking, assertiveness, conflict management, ESOL support.



HEALTH & SAFETY

e.g. Roles and responsibilities, training staff, hazard and risk management, incident/accident reporting, NZQA unit standards.



SKILLS FOR LEADERS

Module One of NZ Certificate in Business (Introduction to Team Leadership)(Level 3).



FINANCIAL LITERACY

e.g. Understanding bills and receipts, KiwiSaver, goal setting, budgeting.



CONTINUOUS IMPROVEMENT

e.g. Quality management in the workplace, quality management systems and tools, working as a team to improve quality.